

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
HISTORIC RESOURCES COMMISSION**

Day: Wednesday
Date: January 3, 2024
Time: Beginning at 5:30 pm
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO PUBLIC:

Members of the public who wish only to view the meeting may watch the livestream of the Historic Resources Commission and meetings at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: planning@carson.org or via mail to the Planning Division of the Carson City Community Development Department (“Planning Division”) at 108 E. Proctor St., Carson City, NV 89701. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be received by the Planning Division not later than 3:00 p.m. the day before the meeting.

1. Call to Order

2. Roll Call

3. Public Comment

The public is invited to address the Commission at this time and comment on and discuss any matter that is relevant to or within the authority of the Historic Resources Commission.

4. For Possible Action: Approval of the Minutes from September 8, 2023

5. Meeting Items

5.A HRC-2023-0462 For possible action: Discussion and possible action regarding the Historic Resources Commission Annual Report for 2023. (Heather Ferris, hferris@carson.org)

Staff Summary: The Historic Resources Commission policy and procedures requires the Historic Resources Commission to submit an annual report to the Board of Supervisors. If approved, this report will be submitted to the Board of Supervisors in February 2024.

5.B HRC-2023-0463 For possible action: Discussion and possible action to elect a Historic Resources Commission Chairman and Vice Chairman for a one-year term ending in January 2025. (Heather Ferris, hferris@carson.org)

Staff Summary: The Historic Resources Commission policies and procedures require the Commission to elect a chairman and vice-chairman each January.

Appeal of a Commission item: An appeal must be submitted to the Planning Division within 10 days of the Commission's action. To be part of the administrative record regarding an appeal of an item on the agenda, you must present your comments at the podium or have previously sent correspondence to the Planning Division regarding an item on this agenda. For information regarding an appeal of a Commission decision, please contact Hope Sullivan, Community Development Director, at 775-887-2180, via e-mail at hsullivan@carson.org.

6. Staff Reports

- Planning Division staff report to the Historic Resources Commission. (Heather Ferris)
- Commissioner reports/comments.
- Future agenda items.
- Next meeting: The next meeting is scheduled for 5:30 p.m., Wednesday, March 6, 2024 at the Carson City Community Center, Robert 'Bob' Crowell Board Room, 851 East William Street, Carson City, Nevada 89701.

7. Public Comments

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Historic Resource Commission, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: Adjournment

****PUBLIC COMMENT LIMITATIONS** - The Historic Resource Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved

with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Please note: Any person who wishes to have their complete testimony included in the permanent record of this meeting should provide a written or electronic copy to the Chair or Vice-Chair in addition to any other written material. Minutes of the meeting are produced in a summary format and are not verbatim.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

For Further Information

Titles of agenda items are intended to identify specific matters. If you would like more information about an agenda item listed above, please contact the staff member listed at the end of the particular item in which you are interested at 775-887-2180. You are encouraged to attend this meeting and participate by commenting on any agenda item. Contact planning@carson.org if you would like copies of supporting materials for an agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Planning Division in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2180, at least 24 hours in advance of the meeting.

This agenda and supporting materials for the meeting are available in the Planning Division office located at 108 E. Proctor Street, Carson City or at www.carson.org/agendas.

This agenda has been posted at the following locations:
City Hall, 201 North Carson Street
Community Development Department, 108 E. Proctor Street
Carson City Community Center, 851 East William Street
Carson City Website – www.carson.org/agendas
State Website - <https://notice.nv.gov>